

NOTICE OF MEETING

Alexandra Park and Palace Advisory Committee.

(Established by Statute in 1985)

To: The Members of the
Advisory Committee (Statutory)

Dear Member

A meeting of the **ALEXANDRA PARK AND PALACE ADVISORY COMMITTEE.** will take place on **TUESDAY, 3RD JULY, 2007** commencing at **19:30** in **ALEXANDRA PALACE, ALEXANDRA PALACE WAY, WOOD GREEN, LONDON N22** to consider the business set out in the Agenda detailed below.

Yours sincerely

Clifford Hart
Clerk to the Committee

AGENDA

1. **ELECTION OF CHAIR AND VICE CHAIR OF THE ADVISORY COMMITTEE FOR THE MUNICIPAL YEAR 2007/08**
2. **MEMBERSHIP: TO NOTE ANY CHANGES TO THE MEMBERSHIP OF THE ADVISORY COMMITTEE.**
3. **APOLOGIES FOR ABSENCE**
4. **APPOINTMENT OF MEMBERS TO THE URGENCY SUB-COMMITTEE FOR THE MUNICIPAL YEAR 2007/08**

To appoint 2 Councillor representatives and 2 Residents' Association representatives to the Urgency Sub-Committee, and appoint a Chair and Vice-Chair of the Urgency Sub-Committee from the confirmed representatives appointed thereto.

5. **DECLARATIONS OF INTEREST: MEMBERS OF THE COMMITTEE ARE INVITED TO DISCLOSE ANY INTEREST THEY MAY HAVE IN ANY OF THE ITEMS APPEARING ON THIS AGENDA.**

6. TO NOTE THE COMMITTEE'S RULES OF PROCEDURES: (PAGES 1 - 4)

7. MINUTES (PAGES 5 - 22)

- i) To approve the minutes of the meeting of the Advisory Committee held on 27 March 2007 (attached).
- ii) To consider any matters arising from the Minutes.
- iii) To note the draft minutes of the meeting of the Alexandra Palace and Park Board held on 24 April 2007, and the Consultative Committee of 19 April 2007.

8. TO CONSIDER A REQUEST BY J. O'CALLAGHAN TO ADDRESS THE ADVISORY COMMITTEE IN RESPECT OF THE FUTURE OF ALEXANDRA PALACE

To consider whether the Advisory Committee would wish to allow Mr O'Callaghan to address a future scheduled or special meeting the Statutory Advisory Committee concerning the future of Alexandra Palace.

9. FUTURE OF THE ASSET – UPDATE (VERBAL REPORT OF THE GENERAL MANAGER, ALEXANDRA PALACE AND CONSULTANT TO THE BOARD) TO ADVISE THE COMMITTEE ON PROGRESS.

10. HERITAGE LOTTERY FUNDED LANDSCAPE DEVELOPMENT PROJECT UPDATE (REPORT OF THE DEVELOPMENT MANAGER) TO UPDATE ON PROGRES (PAGES 23 - 26)

11. FORTHCOMING EVENTS (REPORT OF THE GENERAL MANAGER, ALEXANDRA PALACE) TO ADVISE THE COMMITTEE ON FORTHCOMING EVENTS TO THE END OF THE FINANCIAL YEAR. TO FOLLOW

12. NIGHT CLOSURE OF NORTH VIEW ROAD AND REDSTONE ROAD GATES (REPORT OF THE GENERAL MANAGER, ALEXANDRA PALACE) (PAGES 27 - 30)

13. ANY OTHER BUSINESS

14. TO NOTE THE DATES OF MEETINGS OF THE ADVISORY COMMITTEE FOR THE REMAINDER OF THE MUNICIPAL YEAR 2007/2008 AS FOLLOWS:

**2 OCTOBER 2007
5 FEBRUARY 2008**

Head of Local Democracy and Member
Services
5th Floor
River Park House
225 High Road
Wood Green
London N22 8HQ

Non-Executive Committees Manager
(Council)
Tel: 020-8489 2920
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25 June 2007

TO:

Resident Association representatives:

Alexandra Residents' Association	: Ms J. Hutchinson
Alexandra Residents' Association	: Mr P.Wastell
Muswell Hill and Fortis Green Association	: Ms M. Myers
Palace Gates Residents' Association	: Ms J. Baker
Palace View Residents Association	: Ms N. Lacroix (Deputy – Ms Rees)
The Rookfield Association	: Mr D. Frith (Deputy – Mr Hilton)
Warner Estate Residents' Association	: Mr D. Liebeck
Warner Estate Residents' Association	: Mr D. Aspden

Appointed Council Members:

Alexandra Ward	:	Councillor Oatway
Bounds Green Ward	:	Councillor Demirci
Fortis Green Ward	:	Councillor Beynon
Hornsey Ward	:	Councillor Whyte
Muswell Hill Ward	:	Councillor Bloch
Noel Park Ward	:	Councillor Dobbie
Councillor Patel	:	Council wide appointment
1 vacancy	:	Council wide appointment

Also to:

General Manager, Alexandra Palace
Chief Executive
Trust's Solicitor
Acting Director of Finance
Acting Head of Legal Services

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ALEXANDRA PARK AND PALACE ADVISORY COMMITTEE (STATUTORY)**RULES OF PROCEDURE (*as of 20 July 2006*)**

1. The Chair shall preside at meetings.
2. In the absence of the Chair, the Vice-Chair shall preside.
3. In the absence of both the Chair and Vice-Chair, another member shall be elected as Chair for the meeting; if the Chair or Vice-Chair should enter a meeting while another member is presiding, that member shall forthwith offer to stand down in favour of the Chair or Vice-Chair.
4. The Committee's year shall run from 1 July until 30 June in the following year.
5. The Committee shall meet at least twice a year, and wherever possible at least one week in advance of ordinary meetings of the Board.
6. The Chair may call an additional meeting at any time in accordance with rule 12 below.
7. The quorum for a meeting of the Advisory Committee shall be six, including not less than three appointed members and nominated members from not less than three different residents' associations.
8. Additional meetings shall be held within fourteen days of the receipt by the Secretary of a requisition so to do if one fourth of the membership so require it and deliver to the Secretary a requisition in writing signed by the members calling the meeting and specifying the business to be transacted.
9. There shall be an Urgency Sub-Committee to transact urgent business which in the opinion of the Chair and the Secretary cannot wait to be dealt with at a meeting of the Committee; details of the business thus transacted shall be reported to the next meeting of the Committee.
10. The Urgency Sub-Committee shall consist of four members of the Committee of whom two shall be appointed members and two shall be nominated members; the quorum shall be one appointed and one nominated member.
11. All other members of the Committee shall be notified of the date, time and place of a meeting of the Urgency Sub-Committee and shall be entitled to attend and speak.
12. At least seven days' notice of any meeting of the Committee shall be given to members and the Secretary shall arrange to give four days' notice whenever practicable of meetings of the Urgency Sub-Committee; the notice convening a requisitioned meeting shall incorporate a copy or facsimile of the requisition.

13. In respect of the quorum, if after 15 minutes from the time appointed for any meeting a quorum is not present then those members present may agree either to abandon the meeting or to postpone the start of the meeting for a further period of time to be agreed amongst the members present. If no quorum is present after such further period of time, those members present may decide either to abandon the meeting or to hold the meeting on an informal basis either until a quorum is achieved by the subsequent arrival of further member(s) or to its natural conclusion. If the former occurs then the entire meeting shall be deemed quorate and minuted accordingly; if the latter then those present may submit a report of the informal meeting to the next meeting of the Advisory Committee. Those decisions taken prior to the proceedings being quorate would then be confirmed as a formal decision of the Advisory Committee once quorate.
14. Decisions of the Committee or any sub-committee shall be made by resolution of a simple majority and, in the event of an equality of votes on an issue, the Chair of the meeting shall have a second (or casting) vote.
15. The minutes or record of the proceedings of each meeting of the Committee or Urgency Sub-Committee shall be submitted to the next available meeting of the Alexandra Palace and Park Consultative Committee and the Alexandra Palace and Park Board of Haringey Council.
16. The Committee shall receive the minutes of the Alexandra Palace and Park Board in order that it be informed of the action taken by the Board on previous recommendations of the Committee.
17. The Committee may appoint sub-committees consisting of such members as it chooses to consider and advise it on any matters within its functions but no such sub-committee shall be authorised to act on behalf of or in the name of the Committee.
18. The election of Chair and Vice-Chair of the Committee shall be carried out by a process of open nomination and voting and, where there are more than two people nominated for an office and of the votes given there is not a majority in favour of one person, the name of the person having the least number of votes shall be struck off the list and a fresh vote shall be taken, and so on until a majority of votes is given in favour of one person.
19. Notwithstanding that the Alexandra Park and Palace Act 1985 makes no provision therefore, if it comes to the knowledge of the Secretary that a member has ceased to be a member of the appointing or nominating body and that member has not resigned from membership of the Committee, then the appointing or nominating body concerned shall be requested to terminate the representation of that person and make a new appointment or nomination in accordance with the procedures for filling a casual vacancy.
20. Residents' associations and Haringey Council shall be able to appoint deputies, and that in the case of Council appointees the deputies be appointed from the relevant Council wards as required by the Alexandra Park and Palace Act 1985.
21. No alteration shall be made to these rules of procedure unless twenty-one days' notice has been given to all members of the Committee of a proposal so to do, such notice specifying the nature of the proposed alteration, the reason for making it and

the date, time and place of the meeting at which the proposed alteration is to be considered.

These rules of procedure were made and adopted at a meeting of the Alexandra Park and Palace Advisory Committee held on the fourth day of June 1987 and **amended by resolution of the Committee on 2 September 1993, 29 September 1997, 7 July 2003, 22 January 2004, 20 July 2006.**

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**MINUTES OF THE ALEXANDRA PARK AND PALACE ADVISORY COMMITTEE.
TUESDAY, 27 MARCH 2007**

NOMINATED BY LOCAL RESIDENTS' ASSOCIATIONS

*Ms. J. Hutchinson	:	Alexandra Residents' Association
*Mr P. Wastell	:	Alexandra Residents' Association
*Ms. M. Myers	:	Muswell Hill and Fortis Green Association
Ms J. Baker	:	Palace Gates Residents' Association
Ms P. Lacroix	:	Palace View Residents' Association
Ms S. Rees (deputy)	:	Palace View Residents' Association
Mr. D. Frith	:	The Rookfield Association
*Mr. F. Hilton (deputy)	:	The Rookfield Association
*Mr. D. Liebeck	:	Warner Estate Residents' Association
(Chair)		
*Mr H. Aspden	:	Warner Estate Residents' Association

APPOINTED MEMBERS

*Councillor S. Oatway	:	Alexandra Ward
Councillor M. Cooke	:	Bounds Green Ward
Councillor M. Newton	:	Fortis Green Ward
Councillor M. Whyte	:	Hornsey Ward
*Councillor G. Engert	:	Muswell Hill Ward
Councillor A. Dobbie	:	Noel Park Ward
*Councillor J. Oakes	:	
Councillor J. Patel	:	

* indicates Member present

Also in attendance:

Councillor S. Beynon – substituting for Councillor M. Newton
Councillor B. Hare

Mr K. Holder – General Manager Alexandra Palace
Mr D. Loudfoot – Parks Facilities Manager Alexandra Palace
Mr C. Hart – Clerk to the Committee – LB Haringey Non Executive Committees Manager

**MINUTE
NO.**

SUBJECT/DECISION

APSC40. APOLOGIES FOR ABSENCE

Apologies for absence were received on behalf of Mr Frith (due to illness) Councillor Whyte, and Councillor Newton (for whom Councillor Beynon was substituting).

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	NOTED
APSC41.	<p>URGENT BUSINESS</p> <p>There were no items of urgent business.</p> <p>NOTED</p>
APSC42.	<p>DECLARATIONS OF INTEREST</p> <p>There were no declarations of interests.</p>
APSC43.	<p>MINUTES</p> <p>i) Minutes of the meeting of the Advisory Committee held on 23 January 2007</p> <p>RESOLVED</p> <p>That the minutes of the Alexandra Park and Palace Advisory Committee held on 23 January 2007 be confirmed as an accurate record of the proceedings subject to the following amendment:</p> <p>Page 4 – APSC36</p> <p>3rd bullet point – delete ‘Lower Road’ and replace with ‘Alexandra Palace Way’</p> <p>5th bullet point – after the word ‘entrances’ add the words ‘ and particularly the foot entrance’</p> <p>Matters arising</p> <p>(i) In response to points of clarification from Mr Aspden in relation to (APSC 36) 1st bullet point – re LBH Highways discussions re entrance works Mr Holder and Mr Loudfoot advised that the works specification was currently under review but stressed that the land outside of the entrances was not the Palace’s land and the works were HLF works. There had been a meeting with Highways Services as to the design and the scheme was currently being re-priced. Mr Loudfoot further advised of the items that had been deleted from the scheme such as the large planter and also some adjustment work. It was hoped that a further report on the final design and scope of works would be brought to the next meeting of the Advisory Committee.</p> <p>(ii) In response to clarification from Ms Hutchinson and other members as regards (APSC 36) 8th bullet re the new Haringey Heartlands School and use of the Park space for recreation/sports Mr Holder advised that discussions would take place as to the wider use of the cricket club space. The</p>

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	<p>Board had given its support to the proposed usage but discussions would be further required between the LEA and Cricket Club as to the possible defined usage. The usage outcome would need to be something mutually acceptable to all parties concerned.</p> <p>(iii) In response to points of clarification from Mr Aspden in relation to (APSC 38) – List of events at the palace Mr Holder advised that the circulated list of events would be updated at each meeting. In respect of the point re traffic problems encountered on New Years Eve Mr Holder commented that the Board had considered the minute and was in agreement that the car parks should be opened. There were however cost implications that would require some quantification and reporting to the Board.</p> <p><i>ii) Draft minutes of the meeting of the Alexandra Palace and Park Board held on (A) 6 February 2007 (B) (Special) 20 February 2007 at 18.30hrs (Special) 20 February 2007 at 19.30hrs</i></p> <p>RESOLVED</p> <p>That the draft minutes of the Alexandra Palace and Park Board held on 6 February 2007, 20 February 2007 at 18.30hrs (Special) and 20 February 2007 at 19.30hrs (Special) be noted; and</p> <p><i>iii) Draft minutes of the meeting of the Alexandra Palace and Park Consultative Committee of 30 January 2007</i></p> <p>That the draft minutes of the Alexandra Palace and Park Consultative Committee held on 30 January 2007 be noted.</p>
<p>APSC44.</p>	<p>FUTURE OF THE ASSET - UPDATE (VERBAL REPORT OF THE GENERAL MANAGER - ALEXANDRA PALACE)</p> <p>The Chair asked for a brief introduction of the item.</p> <p>The General Manager – Mr Holder advised that in respect of the Order the matter was still with the Charity Commission for determination. The Charity Commission had advised that the proposed Order would now be determined by 2 or more Commissioners and not 1, as previously advised, and that the determination was expected to be carried out the following week on 3 April 2007. Mr Holder also advised of a meeting that would take place the day prior to the determination between himself, 4 trustees and the legal adviser to the Charity Commission.</p> <p>In response to points of clarification Mr Holder commented that all comments received by the Commission would be considered by them. Their deliberations would be in private session and there would be no interaction between the Trustees and the Commissioners. The situation was very much in limbo until the deliberations of the Commission on 3 April and it was not known whether the Commission would modify the Order, ask for further information or clarification, or not agree the Order.</p>

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Councillor Hare advised the Committee that in his view the meeting on 2 April 2007 had been convened as a result of his specific request to the Commission.

In response to a request for clarification from Mr Aspden with regard to the post of Monitoring Officer, the General Manager's future position and the accuracy of the recorded minute of the Consultative Committee of late January 2007. Mr Holder advised that the post of Monitoring officer was in fact the role of Monitoring Surveyor and that Robinson Low Francis (RLF) had been appointed to undertake this crucial role as specified in the draft Charity Commission Order. This Company had been part of the original project team and had carried out the measured survey of the building. In this respect no other company would have the rights to the information this RLF held in relation to the building. The term of the contract was 5 years. The firm would also monitor the progress of work throughout the construction period. With regard to the future position and role of the General Manager Mr Holder advised that he was not in a position to comment at this time, but that the minute was an accurate reflection of what was reported at that meeting.

There being no further points of clarification the Chair thanked Mr Holder for his brief update.

RESOLVED

That the report be noted.

**APSC45. HERITAGE LOTTERY FUNDED LANDSCAPE DEVELOPMENT PROJECT -
VERBAL UPDATE**

In a succinct introduction to the circulated report the Facilities Manager, Mr Loudfoot, gave a brief update of each of the areas of HLF work and answered points of clarification.

Mr Loudfoot also advised that the new Parks Manager, Mark Evison, would commence his duties on 8 May 2007. The Committee welcomed the appointment. Mr Loudfoot updated the Committee on the successful tendering for the various Park outlets which had all been let with the exception of the workshops. The occupation and operation of the outlets was hoped to be completed by June 2007. Members asked that a map showing the actual location of each outlet be supplied to the next meeting of the Committee.

The Committee sought clarification as to a number of issues including:

- The need for assessing existing surfaces in locations in and around the Park area as to possible resurfacing and difficulties at various locations i.e. Northview Road Gravel path, Lower Road Tarmac/gravel
- Link 81 Cycle Path at the Lower Road by Northview Road
- Comments in relation to The Workshop falling into disuse and clarification by the General Manager that the building was not usable because of unauthorised modifications by the previous tenant but was now safe to be let

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- The desire for a 'walkabout' of the park following the arrival of the new parks Manager on an evening in mid/late June 2007
- The possible use of the gas pumping station at the Bedford Road entrance
- The issue of signage previously raised and in particular this referred to the 'foot entrance' at Muswell Hill and the need for improvement in terms of signage. Confirmation given by Mr Loudfoot of improved signage at various locations together with explanations of tree pruning and foliage cut backs
- There was no possibility of raising the level of the observation platform at the lake though visibility was better now that there had been cutting back
- The dangers and difficulties of parking on the eastern side of Alexandra Palace Way (not the Lower Road) and Mr Loudfoot's confirmation that the matter was being looked at as to any possible revisions to ease the problem
- Concerns at the possible loss of the bus stop on the eastern up side of Alexandra Palace Way
- Concern at the continuing uncertainty about the status of, and plans for Redston pond, which had recently been drained.

RESOLVED

- i. that the HLF update be noted;
- ii. that an evening walk about around the Park be arranged for Mid/late June 2007;
- iii. that a map showing outlet locations be supplied for the next meeting of the Committee and.
- iv. that Mr. Loudfoot be requested to take up with TfL and LUC the Committee's desire to find a way of maintaining the bus stop on the eastern up side as close as possible to its present location.

APSC46. ITEMS RAISED BY ASSOCIATION REPRESENTATIVES

The Park entrance into the Grove from Muswell Hill – TFL funds for green urban walkways - raised by Ms Myers – Muswell Hill and Fortis Green Association.

In response to the matter raised by Ms Myers, Mr Loudfoot advised that he had been unable to clarify totally the issue of funding the green urban walkways but that there was 'Greenways' funding available which the local authority were obliged to spend. It was a question of monies being allocated to Parkland walks and there was currently a proposed scheme for improvements to the School entrance and bus stop area which may well include or possibly pick up the much needed improvements to the Park entrance.

Ms Myers commented that there certainly a need for signage showing that there was an entrance to the Park and that the entrance area did require some considerable improvement and the possible removal of the canopy and replacement bridge.

Councillor Engert commented that the improvements alluded to were part of the Greenways 2 programme with Sustrans looking into monies being available. The

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	<p>monies for the school etc were separate monies, which would also improve the subways.</p> <p>NOTED</p>
<p>APSC47.</p>	<p>ANY OTHER BUSINESS</p> <p>i. Future Events</p> <p>The Committee welcomed the circulated 'future events' list and sought clarification of those events listed.</p> <p>NOTED</p> <p>ii. Paddock Car Park Bus Shelter</p> <p>Mr Aspden raised the issue of the bus shelter in the Paddock car park, which was still in a derelict state. Mr. Loudfoot agreed to follow up with the contractors and report back to the next meeting.</p> <p>iii. Fun Fair noise</p> <p>Councillor Oatway advised that she had been approached as an individual as to the noise levels at the funfair and would report back to the next meeting of the Committee.</p> <p>NOTED</p>

The meeting ended at 21:00HRS.

DAVID LIEBECK

Chair

**UNRESTRICTED MINUTES OF THE ALEXANDRA PALACE AND PARK BOARD
TUESDAY, 24 APRIL 2007**

Councillors *Adje (Chair), Beacham, *Egan (Vice-Chair), *Hare, *Peacock,
Rainger, *Thompson,

Non-Voting *Ms V. Paley, *Mr N Wilmott, *Mr M. Tarpey
Representatives:

Observer: Mr D. Liebeck

* Denotes those Members present

Also present: Keith Holder - General Manager
David Loudfoot – Facilities Manager
Iain Harris – Trust Solicitor
Ken Harrington – Finance Manager
Stuart Young – Asst Chief Executive – LB Haringey
Clifford Hart – Clerk – Non Executive Committees Manager – LB Haringey

**MINUTE
NO.**

SUBJECT/DECISION

APBO01.	<p>APOLOGIES FOR ABSENCE</p> <p>Apologies for absence were received on behalf Councillor Beacham and Mr Liebeck.</p> <p>NOTED</p>
APBO02.	<p>URGENT BUSINESS</p> <p>The Clerk – Clifford Hart – advised that:</p> <ul style="list-style-type: none"> • there were TABLED unrestricted and exempt comments of LB Haringey’s Acting Director of Finance in relation to each of the items before the Board this evening which the Board were asked to consider; • A TABLED response to a question asked on behalf of the Hornsey Historical Society which would be considered under Item 5; • A written update in relation to Item 8 from the General Manager – Alexandra Palace; • The report of the LB Haringey’s Assistant Chief Executive – People and Organisational Development SD
APBO03.	<p>DECLARATIONS OF INTEREST</p> <p>There were no declarations of interests.</p>
APBO04.	<p>MINUTES</p>

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The Clerk advised that the minutes of the Consultative Committee meeting held on 19 April 2007 were not available for consideration.

- (i) **Alexandra Palace and Park Board – 6 February 2007, 20 February 2007 (18:30hrs) 20 February 2007 (19:30hrs)**

There being no points of clarification the Chair MOVED and it was:

RESOLVED

That the unrestricted minutes of the Alexandra Palace and Park Board held on 6 February 2007, 20 February 2007 (18:30hrs) and 20 February 2007 (19:30hrs) be agreed as an accurate record of the proceedings.

- (ii) **Alexandra Palace and Park Consultative Committee – 30 January 2007**

RESOLVED

That the minutes of the Consultative Committee held on 30 January 2007 be agreed as an accurate record of the proceedings.

- (iii) **Alexandra Palace and Park Panel – 14 March 2007 & 29 March 2007**

There being no points of clarification the Chair MOVED and it was:

RESOLVED

That the unrestricted minutes of the Alexandra Palace and Park Panel held on 14 March 2007 & 29 March 2007 be agreed as an accurate record of the proceedings.

- (iv) **Alexandra Park and Palace Statutory Advisory Committee – 27 March 2007**

There being no points of clarification the Chair MOVED and it was:

RESOLVED

That the unrestricted minutes of the Alexandra Palace Park and Palace Statutory Advisory Committee held on 27 March 2007 be noted.

APBO05.	QUESTIONS
	The Chair advised of the TABLED response to a question raised by Jacob

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	<p>O'Callaghan on behalf of the Hornsey Historical Society as follows:</p> <p>“Could the Chair of the Board kindly arrange for the charity’s finance officer or General Manager to inform the questioner and the Board how many grants have been received from English Heritage since the Palace was listed Grade II, after an application from Hornsey Historical Society and other despite the then Board’s opposition to listing, and how much in total has been so far received.”</p> <p>ANSWER</p> <p>English Heritage does not provide grants or other funding for unspecified works or general revenue support.</p> <p>A total of five grants have been received from English Heritage since 1st October 1996.</p> <p>The grants were made for the designated purposes within the theatre of providing a new roof covering for the theatre; stabilising the ceiling; development of a masterplan; improved fire protection between the stage and auditorium; undertaking foyer repairs; balcony works; provision of a measured survey; an archaeological study of the undercroft and repairs to the stage foundations, machinery and mezzanine floors.</p> <p>The total received thus far from English Heritage is £ 94,503.20.</p> <p>In addition a grant claim is currently being processed for the sum of £ 32,198.26 which will bring the total received to £126,701.46</p> <p>With the exception of the measured survey and archaeological study which was fully grant aided, funding has always been subject to the condition of matched funding being made available by the trustees.</p> <p>The amount of matched funding provided to date stands at £ 133,880, approx 51% of the total expenditure, which has been allocated from the maintenance budgets agreed by the Board over the years.</p>
<p>APBO06.</p>	<p>DEPUTATIONS AND PETITIONS</p> <p>There were no deputations requests or any petitions received.</p>
<p>APBO07.</p>	<p>OPERATING BUDGET</p> <p>The charity’s Head of Finance introduced this item and reported the improved position and savings compared to the position the previous year (as set out in Appendix 3).</p> <p>RESOLVED</p> <p>That the Board note the income and expenditure for 9 months to the end of</p>

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	February 2007 contained in the report and summarised at Appendix 1.
APBO08.	<p>FUTURE OF THE ASSET - PROGRESS/UPDATE</p> <p>The General Manager, in a brief introduction of the TABLED update, advised that the Order from the Charity Commission had been agreed in principle and the reasons would be formulated by the Commissioners at a further meeting on Friday 27th April 2007. Once the reasons had been finalised they would be communicated and then or shortly thereafter the Order would be sealed. The Trust Solicitor advised that the sealing of the order and its issue would be matters for officers of the Commission to progress. However there may be a delay, hopefully only short, in the formal legal completion.</p> <p>Mr Holder advised that it was now some 12 months beyond the originally proposed completion date that Firoka had anticipated in their October 2005 concept submission. The delay had and would continue to have detrimental effect on the continuing business of the charity's trading company with consequential effects on profit generation. The business plan on which the Firoka concept was developed was now 18 months old and the construction costs were rising on a monthly basis faster than the rate of general inflation. Mr Holder also commented on the morale of staff which in general terms had also suffered, caused by the uncertainty in the intervening period. In these circumstances it would appear that a measured and phased approach would be necessary to the successful transfer of the business and the staff whilst maintaining the terms of the lease, project agreement, employment and pensions agreement and the umbrella master agreement.</p> <p>With respect to the issue surrounding the CUFOS building the Trust Solicitor stated that the Firoka Group had agreed to grant the security of Tenure the CUFOS trustees were seeking. It was now a matter for CUFOS to formally consider and accept or reject the offer to abrogate the 'contracted out' term.</p> <p>The Board was being asked for its agreement to begin the phased transfer process once the Order was confirmed on Friday 27th April 2007.</p> <p>(Councillor Thompson arrived at 19:10hrs)</p> <p>Mr Holder further advised that a number of measures would be implemented in advance of legal completion which would smooth the path for other sequential actions to take place. The contracts for events under signature but not yet delivered for the next month could be novated in Firoka's favour. Further Firoka could assume the terms of the APTL licence. In addition a management arrangement for the operation of the ice rink could be concluded. It would be appropriate for staff to be seconded for the interim period during which effect can be given to the formal arrangements to ensure continuity of employment and length of service. None of these actions would be irrevocable but will assist in a smoother transfer. The Directors of the charity's wholly-owned subsidiary, Alexandra Palace Trading Ltd., did require to be similarly advised to enable appropriate action to be taken on their behalf.</p>

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	<p>RESOLVED</p> <ul style="list-style-type: none"> i. That the General Manager, after taking appropriate legal advice, be authorised to begin the process of a phased transfer of the charity business, staff and contracts to the Firoka Group following the approval of the lease; and ii. That the General Manager be authorised to advise the directors of the wholly owned trading company that the premises will shortly not be available for their use and similar action on the phasing of action prior to formal transfer will be necessary on their behalf.
<p>APBO09.</p>	<p>HERITAGE LOTTERY FUNDED LANDSCAPE DEVELOPMENT PROJECT UPDATE – TO RECEIVE A FURTHER PROGRESS REPORT.</p> <p>In a succinct introduction to the circulated report the Facilities Manager, Mr Loudfoot, gave a brief update of each of the areas of HLF work and answered points of clarification. Mr Loudfoot also advised that the newly appointed that the Parks Development Manager – Mark Evison would commence his duties on 8 May 2007.</p> <p>Councillor Egan commented on the current by-laws regulating the Park and suggested that these be examined and reviewed as there were a number of issues requiring attention – particularly dog walking and fouling etc. Councillor Egan felt it was appropriate for the matter to be reported to the Statutory Advisory Committee, and Consultative Committee as part of the review.</p> <p>The Chair then summarised and it was:-</p> <p>RESOLVED</p> <ul style="list-style-type: none"> i. that the progress of the park project be noted; and ii. that current by-laws regulating the Park be examined and reviewed, particularly dog walking and fouling etc, and that the review be reported to the Statutory Advisory Committee, and Consultative Committee for comment prior to consideration by the Board.
<p>APBO10.</p>	<p>LONDON CYCLE NETWORK: PROPOSED ROUTING OF LINK 81 VIA ALEXANDRA PALACE</p> <p>Following a brief introduction of the report by the Facilities Manager – Mr Loudfoot, the Chair summarised and it was:</p> <p>RESOLVED</p>

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	That the report be noted.
APBO11.	<p>NEW ITEMS OF UNRESTRICTED URGENT BUSINESS</p> <p>The Chair advised the Board that whilst there were no additional urgent items of business he did have some comments to share with the Board from the Board's non voting representative – Mr Liebeck – in respect of the General Manager's impending departure. The Chair had advised that Mr Liebeck had asked that in his absence those comments be read out.</p> <p>The Chair quoted Mr Liebeck's comments as follows:</p> <p>“ if this marks Keith's last attendance as general manager could you please express my personal thanks, and those of the SAC for his patience, civility and assistance over the years. Though we have had disagreements on certain issues from time to time, he has always conducted himself in a professional, courteous and diligent manner, and his experience and expertise will be missed. I am pleased to note that it is intended that he should be offered a new "support" role in connection with the development.</p> <p>We do look forward to working with David Loudfoot in the future.”</p> <p>The Board noted and echoed the comments expressed by Mr Liebeck.</p> <p>NOTED</p>
APBO12.	<p>EXCLUSION OF THE PUBLIC AND PRESS</p> <p>RESOLVED</p> <p>that the Public and press be excluded from the proceedings as the following items contain exempt information as defined in section 100A of the Local Government Act 1972 namely; Para 1 – Information relating to an individual, and Para 3 – Information relating to the business or financial affairs of any particular person (including the Authority holding that information).</p> <p><i>At this point in the proceedings(19.30hrs) the Chair MOVED and it was RESOLVED nemine contradicente that the meeting be adjourned for a period of 5 minutes.</i></p> <p><i>The Board adjourned at 19.30hrs and reconvened at 19.35hrs.</i></p>
APBO13.	<p>MINUTES</p> <p>AGREED</p>
APBO14.	<p>AWARD OF LEASES OF PARK BUILDINGS - REPORT OF THE FACILITIES MANAGER</p>

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	AGREED RECOMMENDATIONS
APBO15.	<p>RESIDUAL MANAGEMENT ARRANGEMENTS - ALEXANDRA PALACE (REPORT OF THE ASSISTANT CHIEF EXECUTIVE - PEOPLE AND ORGANISATIONAL DEVELOPMENT - LB HARINGEY)</p> <p>AGREED RECOMMENDATIONS</p>
APBO16.	<p>NEW ITEMS OF EXEMPT URGENT BUSINESS</p> <p>The Clerk advised that there were no Items of urgent exempt business.</p> <p>At this point in the proceedings the Chair, on behalf of the Board, congratulated David Loudfoot on his appointment as General Manager.</p> <p>The Chair also asked that the Board's thanks and appreciation be passed on to Keith Holder who would cease in his position as General Manager on 30 April 2007. The knowledge, expertise and understanding that Mr Holder carried in terms of the Palace was much valued by both Board members and officers. The Board were also extremely grateful that Mr Holder's services would be retained in a consultancy capacity and that the Board looked forward to working with him in the future.</p> <p>As it was the last meeting The Chair also took the opportunity to thank the Trust's Solicitor – Mr Harris, and also all support staff for their efforts and contribution to the smooth running of Alexandra Palace. He concluded by also thanking the Clerk to the Board for his efforts in ensuring the good running of meetings, and advice to the Chair and Board members.</p> <p>Mr Willmott also referred to the recent death of the former Councillor and Mayor of Haringey – Mary Neuner. Mr Willmott paid tribute to the work and positive contribution of Mary during her years as a Board member and her tireless efforts in ensuring the best possible solution for the future of the asset. Mr Willmott further added that Mary had continued to show interest after standing down as a Councillor when she agreed to sit on the 'Friends of Alexandra Palace Theatre' and almost right up to her death had participated in meetings and made considerable contribution.</p> <p>Members of the Board echoed the sentiments of Mr Willmott.</p> <p>The Chair concluded that Mary Neuner would be sadly missed and her memory would not fade.</p> <p>NOTED</p>

The meeting ended at 20:15hrs.

COUNCILLOR CHARLES ADJE

Chair

**MINUTES OF THE ALEXANDRA PALACE AND PARK CONSULTATIVE COMMITTEE.
THURSDAY, 19 APRIL 2007**

Councillors: *Adje (Chair), Beacham, *Egan (Vice Chair), *Hare, Peacock, *Rainger, and *Thompson

Nominated Members:

Alexandra Palace Action Group		(To be advised)
Alexandra Palace Amateur Ice Skating Club	*	Mr. M. Tarpey
Alexandra Palace Angling Association		Mr K. Pestell
Alexandra Palace Allotments Association	*	Mr Ballard
Alexandra Palace Indoor Bowls Club		(To be advised)
Alexandra Palace Organ Appeal	*	MrJ. Apperley
Alexandra Palace Television Society		Mr S. Vaughan
Alexandra Palace Television Group		Mr J. Thompson
Alexandra Residents' Association	*	Ms. C. Hayter
Bounds Green and District Residents' Association		Mr K. Ranson
Friends of the Alexandra Park	*	Mr. G. Hutchinson
Friends of the Alexandra Palace Theatre	*	Mr. N. Wilmott
Hornsey Historical Society	*	Mr.J.O'Callaghan
Muswell Hill and Fortis Green Association	*	Ms D. Feeney
Muswell Hill Friends of the Earth		(To be advised)
Muswell Hill Metro Group	*	Mr J. Boshier
New River Action Group	*	Mr F. Clark
Palace View Residents' Association	*	Ms V. Paley
U.C.A.T.T.		Mr J. McCue
Warner Estate Residents' Association	*	Prof. R. Hudson

*Members present.

Also In Attendance:

Keith Holder - The General Manager, Alexandra Palace
David Loudfoot - Facilities Manager – Alexandra Palace
Clifford Hart - Clerk to the Committee – Non Executive Committees Manager – LB Haringey

Mr C. Richelle - Friends of Alexandra Palace Theatre
Mr R. Tucker - Alexandra Palace Organ Appeal

MINUTE NO.	SUBJECT/DECISION	ACTION BY
APCC01.	<p>APOLOGIES FOR ABSENCE</p> <p>Apologies for absence were received on behalf of Councillor Beacham (due to a work commitment), Councillor Peacock (due to a family bereavement) Mr J. Thompson – Alexandra Palace Television Group, and for possible non-attendance from Mr S. Ballard – Alexandra Palace Allotments Association.</p> <p>NOTED</p>	

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APCC02.	<p>URGENT BUSINESS</p> <p>Nil Items</p>
APCC03.	<p>DECLARATIONS OF INTERESTS</p> <p>There were no declarations of interests.</p>
APCC04.	<p>MINUTES</p> <p>(i) Alexandra Palace and Park Consultative Committee – 30 January 2007</p> <p>RESOLVED</p> <p>That the minutes of the Consultative Committee held on 30 January 2007 be agreed as an accurate record of the proceedings.</p> <p>(ii) Alexandra Palace and Park Board – 6 February 2007, 20 February 2007 (18:30hrs) 20 February 2007 (19:30hrs)</p> <p>There being no points of clarification the Chair MOVED and it was:</p> <p>RESOLVED</p> <p>That the unrestricted minutes of the Alexandra Palace and Park Board held on 6 February 2007, 20 February 2007 (18:30hrs) 20 February 2007 (19:30hrs) be noted.</p> <p>(iii) Alexandra Palace and Park Panel – 14 March 2007 & 29 March 2007</p> <p>There being no points of clarification the Chair MOVED and it was:</p> <p>RESOLVED</p> <p>That the unrestricted minutes of the Alexandra Palace and Park Panel held on 14 March 2007 be noted.</p> <p>In response to clarification from Ms Feeney the Clerk – Mr Hart advised that the Panel minutes of the meeting held on 29 March 2007 would be submitted to the next meeting of the Committee.</p> <p>NOTED</p>
APCC05.	<p>FUTURE OF THE ASSET - VERBAL UPDATE BY THE GENERAL MANAGER - ALEXANDRA PALACE</p> <p>The Chair asked for a brief introduction of the item.</p>

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	<p>The General Manager, Mr Holder, advised that the Charity Commission had considered the matter of the Order on 3rd April 2007 and had made a “decision in principle” that it should be granted. The Commissioners would hold a further meeting during the week commencing 23 April 2007, likely to be 27 April, to formally set out their reasons. The Order and the reasons would then be published together. The content of the order was unlikely to be significantly different to the draft with the exception of replicating the relationship between the Alexandra Park and Palace Advisory Committee and the Board as recited in the Alexandra Park and Palace Act 1985.</p> <p>In response to questions from Ms Feeney, Mr Holder advised that whilst there had been assurances of a “decision in principle” the Charity Commission must legally issue the Order and its reasons concurrently. This was the purpose for the further meeting.</p> <p>There being no further points of clarification the Chair thanked Mr Holder for his brief update.</p> <p>RESOLVED</p> <p>That the verbal update be noted.</p>
<p>APCC06.</p>	<p>HERITAGE LOTTERY FUNDED LANDSCAPE DEVELOPMENT PROJECT UPDATE REPORT OF THE PARKS FACILITIES MANAGER</p> <p>In a succinct introduction to the circulated report the Facilities Manager, Mr Loudfoot, gave a brief update of each of the areas of HLF work and answered points of clarification.</p> <p>Mr Loudfoot also advised that the new Parks Manager, Mark Evison, would commence his duties on 8 May 2007. The Committee welcomed the appointment. Mr Loudfoot updated the Committee on</p> <p>The Committee sought clarification as to a number of issues including:</p> <ul style="list-style-type: none"> • Link 81 Cycle Path at the Lower Road by Northview Road and clarification that the path leading down to Northview Road was not a part of the Link 81 Cycle Path • Clarification that the external works at entrances were currently being drawn up • Clarification in response to questions that tendering for the various Park outlets had been completed and that negotiations were proceeding for all outlets with the exception of the workshops. In terms of the type of beverage to be sold Mr Loudfoot confirmed it was the stated intent of the lakeside café operator to offer a high quality menu and not a ‘Hamburger-Hotdog and chips menu’. Hot beverages and food from a simple menu were likely for the grove kiosk due to its small kitchen space but no confirmation as yet could be given of what would actually be sold. There may also be some synergy as to the food to be sold at each of the outlets. <p>The Chair then summarised and it was:</p> <p>RESOLVED</p>

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	That the report be noted.
APCC07.	<p>LIST OF EVENTS AT THE PALACE</p> <p>In a brief introduction of the report in respect of the forthcoming list of events the General Manager confirmed that those events in <i>italics</i> were the first option.</p> <p>In response to points of clarification Mr Holder commented that the 'Live Nation Concert' was a series of concerts over a number of evenings between 3 and 12 November 2007, but it was not one continuous event. With regard to clarification of private events Mr Holder confirmed that these were not open to the public though the information of these events could be supplied subject to client commercial confidentiality. Mr. Holder further explained that the beer festival as listed in November 2007 was part of the annual fireworks display and could be attended by the public. They would of course be expected to pay for any beer consumed.</p> <p>In response to comments from Ms Feeney in respect of the W3 bus service having an all night service and possible security implications arising therefrom Mr Holder advised that he would look into the matter and respond at the next meeting.</p> <p>NOTED</p>
APCC08.	<p>ITEMS RAISED BY REPRESENTATIVES</p> <p>Nil Items</p>
APCC09.	<p>ANY OTHER BUSINESS</p> <p>The Chair advised that Mr Loudfoot had appointed to the position of General Manager. This had been as a result of a number of psychometric tests and exercises, externally assessed, followed by an interview by Members of the Board.</p> <p>The Committee welcomed Mr Loudfoot's appointment and congratulated Mr Loudfoot and gave a resounding round of applause.</p> <p>NOTED</p>

The meeting ended at 19:50hrs.

COUNCILLOR CHARLES ADJE

Chair



Agenda item:

Alexandra Palace & Park Advisory Committee On 3 July 2007

Report Title: **HERITAGE LOTTERY LANDSCAPE DEVELOPMENT PROJECT UPDATE**

Report of: **Mark Evison, Park Manager**

1. Purpose

1.1 To inform the Committee of the progress of the park project.

2. Recommendations

2.1 That the Committee note the report.

Report Authorised by: **Mark Evison, Park Manager**.....

Contact Officer: **Mark Evison, Park Manager, Alexandra Palace & Park, Alexandra Palace Way, Wood Green N22 7AY Tel No. 020 8365 2121.**

3. Executive Summary

3.1 With the exception of the approach roads, the contractor led portion of the project is complete, some direct expenditure items remain to be completed and this will be achieved before the end on the project in December 2007.

3.2 The new Park Manager started on 8th May 2007.

3.3 The lease negotiations for the park facilities are complete and they are now in the process of opening for the summer season.

4. Reasons for any change in policy or for new policy development (if applicable)

4.1 N/A

5. Local Government (Access to Information) Act 1985

5.1 No specific background papers were used in compiling this report.

6. Description

- 6.1 Park Manager, Mark Evison commenced employment in May 2007.
- 6.2 The replacement (under warranty) of the failed anti-skid coating at the Bedford Road entrance is due to be carried out week commencing 25th June and should be completed within 10 days.
- 6.3 The tendering of the Pitch and Putt, Lakeside Café and Grove Kiosk has been completed and the negotiations on the lease terms of all three facilities are now complete.
- 6.4 Mr Ciro Amoruso is running the Grove Kiosk and it opened for drinks and snacks on 17th June.
- 6.5 The Lakeside Café is being operated by Mr Ahmet Yener and it opened on 23rd June with a snack and drink service accompanied by some light Jazz music. Once construction of the kitchen is complete he intends to offer an enhanced range of hot food, snacks and drinks.
- 6.6 The Pitch and Putt course has been laid out and the new greens have been seeded. It is hoped by Golfwise that their operation can commence in late July once the new grass has become sturdy enough to support regular play.
- 6.7 The new flower beds on the South Front were planted up at the end of May, our first floral display consists of various seasonal summer bedding with some hardy planting being planned for a winter display later in the year.
- 6.8 Further works shortly being implemented are:
- coir roll planting for the lake;
 - tree planting to screen new water treatment works (Funded by Thames Water);
 - footpath repairs in the Grove;
 - interpretative signage;
 - replacement bus shelter;
 - additional closed top litter bins.
- 6.9 LBH Highways are currently preparing detailed costing for the engineering works at the park approach roads. The latest draft scheme for the Muswell Hill entrance will be displayed at the meeting.
- 6.10 The Information Centre in the Grove is now open, initially for a trial period on Tuesday and Thursdays, 12.00pm to 2.00pm. It is hoped that the Friends of Alexandra Park will assist in increasing the opening hours.
- 6.11 City & Country Farmers' Markets Limited have renewed their contract for regular markets up until the end of March 2008.
- 6.12 A tour of the park for members of the Advisory and Consultative Committees has been arranged for 10th July, meeting at 5.45 pm under the BBC mast. Dominic Cole will lead the tour which will concentrate on the changes made to the park as part of the project.

7. Summary and Conclusions

7.1 n/a

8. Recommendations

8.1 That the committee note the report.

9. Legal and Financial Implications

9.1 The Acting Director of Finance and the Trust's Solicitor have been sent copies of this report.

10. Equalities Implications

10.1 n/a

11. Use of Appendices/Tables/Photographs

11.1 Sketch showing proposal for the layout of the Muswell Hill entrance will be displayed at the meeting.

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Agenda item:

Alexandra Park and Palace Advisory Committee**On 3rd July 2007**

Report Title: Night closure of Redstone Road and Northview Road gates.

Report of: **David Loudfoot, General Manager**

1. Purpose

- 1.1 To obtain the advice of the committee on the subject of closing gates to the park at night.

2. Recommendations

- 2.1 That the committee considers the matter and gives its advice to the trustees.

Report Authorised by: **David Loudfoot, General Manager**.....


Contact Officer: **David Loudfoot, General Manager, Alexandra Palace & Park, Alexandra Palace Way, Wood Green N22 7AY Tel No. 020 8365 2121**

3. Executive Summary

- 3.1 The trustees have received representation from a local resident that the gates to the park at Redstone Road and North View road should be closed at night.
- 3.2 This matter was last raised in November 2005 and the advice offered by the committee at that time was that the committee did not support the locking of the gates.
- 3.3 The view of the committee is again sought in order to determine if the policy should be reconsidered.

4. Reasons for any change in policy or for new policy development (if applicable)

- 4.1 N/A

5. Local Government (Access to Information) Act 1985

- 5.1 No specific background papers were used in compiling this report.

6. Description

- 6.1 A request that the Redstone Road gate be locked at night has been raised by a local resident who expresses the opinion that some people feel vulnerable using the alleyway between Northview Road and Park Avenue North/ Redstone Road which borders the park.
- 6.2 This matter was the subject of some discussion in November 2005 and at that time it was resolved that the view of the residents associations was that neither of the gates at Redstone Road and Northview Road should be locked at night.
- 6.3 The charity has given an undertaking to review the policy of not locking the gates and wishes to consult with the residents associations again to determine if their view as to this policy has changed.

7. Recommendations

- 7.1 That the committee considers the matter and gives its advice to the trustees.

8. Legal and Financial Implications

- 8.1 The Acting Director of Finance and the trusts solicitor have been sent copies of this report.

9. Equalities Implications

- 9.1 n/a

10. Use of Appendices/Tables/Photographs

- 10.1 Photographs of the gate at Redstone Road and Northview Road are attached as appendix 1

Redstone Road Entrance



North View Road Entrance

